PROVIDE PSYCHO-SOCIAL SUPPORT

UNIT CODE: SW/OS/CP/CR/05/6/A

UNIT DESCRIPTION

This unit specifies the competencies required to provide psycho-social support. It involves carrying out psychosocial needs assessment (PSS), planning for psychosocial support activities, carrying out psychosocial support, conducting re-integration activities and conducting re-integration follow-ups

ELEMENTS AND PERFORMANCE CRITERIA

ELEMENT These describe the key outcomes which make up workplace function (to be stated in active)	PERFORMANCE CRITERIA These are assessable statements which specify the required level of performance for each of the elements (to be stated in passive voice) *Bold and italicized terms are elaborated in the Range*
1 Carry out psychosocial needs assessment (PSS)	1.1 Needs assessment plan is developed according to existing child protection policies 1.2 Documentation of a child psychosocial needs is performed according child protection polices 1.3 Resources for psychosocial needs are mobilized according to the 1.4 Relevant data on psychosocial needs is obtained based on *available documentations* 1.5 Data is collated and analyzed according standard procedures 1.6 Needs assessment report is prepared and shared as per standard guidelines
2 Plan for psychosocial support activities	2.1 Implementation plan is developed based on needs assessment report 2.2 Beneficiaries are identified based on psychosocial needs assessment report 2.3 *Psychosocial support activities* are identified and prioritized based on identified needs 2.4 Budgetary allocation plan is prepared according to psychosocial support activities 2.5 Community volunteer teams are formed and trained according to required standards 2.6 Stakeholders are identified according to psychosocial programme activities 2.7 *Monitoring and evaluation tools* are developed as per psychosocial support activities plan
3 Carry out psychosocial	3.1 Required resources are mobilized according

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support	implementation plan 3.2 Psychosocial support implementation plan is executed according to the identified psychosocial needs 3.3 Psychosocial support programme monitoring and evaluation is conducted accordance with set standards 3.4 Psychosocial support progress report is prepared, documented and shared as per standard procedures 3.5 Networking and linkages with *specialized services* providers is carried out according psychosocial support requirements
4 Conduct re-integration activities	*4.1* Re-integration plan is developed according to *re-integration procedures* 4.2 *Re-integration resources* are allocated based on re-integration plan developed 4.3 *Relevant institutions* are networked as per re-integration procedures 4.4 Re-integration plan is carried out based on re-integration procedures 4.5 Report on re-integration activities is developed and documented based on standard requirements 4.6 Best practices are developed and adopted based on re-integration reports
5 Conduct re-integration follow-ups	5.1 Re-integration follow-up plan is developed according to re-integration procedures 5.2 Resources are allocated according to re-integration plan developed 5.3 Follow-ups are conducted as per re-integration follow-up plan 5.4 Re-integration follow-up report is prepared and documented as per re-integration requirements

RANGE

This section provides work environments and conditions to which the performance criteria apply. It allows for different work environments and situations that will affect performance.

VARIABLE	RANGE
1. Available documentations may include but are not limited to:	• Previous research reports • Journals • Print media • Electronic media • Social media
2. Psychosocial support activities may include but are not limited to:	• Counselling • Social welfare services • Support groups • Mentorships • Spiritual nourishment • Recreational activities • Health related activities • Mobilization of family care support activities
3. Monitoring and evaluation tools may include but are not limited to:	• Performance indicators • Enrollment eligibility criteria • Structures data collection tools

4. Specialized service may include but are not limited to:	• Counselling
	• Medical
	   o Deworming
	   o Treatments
	• Peers educators
	• Accounting
	• Motivational speaking
	• Psycho-social support services
	• Life skill development

5. Re-integration procedures may include but are not limited to:	• Health assessment • Family tracing and assessment • Pre-visits • Preparation of child and family • Environmental and community assessment • Counselling • Bonding • Skill trainings • Follow-ups

VARIABLE	RANGE

6. Re-integration resources may include but are not limited to:	• Financial
	• Human
	• Technology
	   ○ Phones
	   ○ Photos
	   ○ Emails
	• Transport

7. Relevant institutions may include but are not limited to:	• Local administration
	• Civil Society Organizations (CSOs)
	• Government offices
	   ○ Immigration
	   ○ Police
	   ○ Children department
	• Institutions of learning
	• Religious institutions

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit of competency.

Required Skills

The individual needs to demonstrate the following skills:

- Leadership
- Planning
- Training
- Co-ordination
- Management
- Interpersonal
- Networking
- Analytical
- Reporting
- Creativity and innovation
- Teamwork
- Computer
- Counselling
- Multitasking
- Problem-solving
- Critical thinking

Required Knowledge

The individual needs to demonstrate knowledge of:

- Child mental health

- Child protection policy frameworks
- Local administrations
- Child safety
- Record management
- Legal instruments on child protection
- Partnerships and collaborations
- Public relations
- Project management
- Barriers to child protection
- Child psychology

EVIDENCE GUIDE

This provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge and range.

1	Critical Aspects of Competency	Assessment requires evidence that the candidate:
		1.1 Carried out psychosocial need's assessment
		1.2 Prepared and shared psychosocial needs assessment report
		1.3 Developed implementation plan on psychosocial activities
		1.4 Prepared and utilized budgetary allocation plan
		1.5 Mobilized psychosocial support resources
		1.6 Identified, prioritized and carried out psychosocial support activities
		1.7 Developed monitoring and evaluation tools on psychosocial support activities
		1.8 Reviewed psychosocial support programmes and prepared progressive reports
		1.9 Networked for specialized services for psychosocial support programmes
		1.10 Developed and carried out re-integration plans
		1.11 Conducted follow-ups and prepared a report on re-integration activities
		1.12 Demonstrated understanding of child safety and child protection policies
		1.13 Demonstrated understanding of child mental health and re-integration procedures
		1.14 Demonstrated ability to conduct child interviews to assess psychosocial needs
2	Resource Implications	The following resources should be provided:
		2.1 Workstation
		2.2 Laptop
		2.3 Projector
		2.4 Training manual

		2.5 Legal instruments
3	Methods of Assessment	Competency in this unit may be assessed through: 3.1 Oral 3.2 Observation 3.3 Written 3.4 Case study 3.5 Third party report
4	Context of Assessment	Competency may be assessed: 4.1 On-the-job 4.2 Off-the –job 4.3 During Industrial attachment
5	Guidance information for assessment	Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended.