

Name: \_\_\_\_\_ Index No: \_\_\_\_\_

1410/201

Candidate's Signature: \_\_\_\_\_

SOCIAL DEVELOPMENT, THEORY,  
METHODS AND POLICY ADMINISTRATION

Date: \_\_\_\_\_

June/July 2015

Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

## NATIONAL CERTIFICATE IN SOCIAL DEVELOPMENT

SOCIAL DEVELOPMENT, THEORY, METHODS AND POLICY ADMINISTRATION

3 hours

## INSTRUCTIONS TO CANDIDATES

*Write your name and index number in the spaces provided above.**Sign and write the date of the examination in the spaces provided above.**This question paper consists of TWO sections; A and B.**Answer ALL the questions in BOTH sections.**Answers to ALL questions must be written in the spaces provided in this question paper.**Do NOT remove any pages from this question paper.**Candidates should answer the questions in English.*

## For Examiner's Use Only

## SECTION A

Question	1	2	3	4	5	6	7	8	9	10	TOTAL SCORE
Candidate's score											

## SECTION B

Question	11	12	13	TOTAL SCORE
Candidate's score				

GRAND TOTAL

This paper consists of 9 printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.

## SECTION A (40 marks)

Answer **ALL** the questions in this section in the spaces provided.

1. Explain the term 'social policy'. (2 marks)

---

---

---

2. Highlight **four** purposes of social group work. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

3. Explain **four** roles of an Evaluation Steering Committee. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

4. Describe the following styles of Group Leadership: (6 marks)

(i) laissez faire; \_\_\_\_\_

(ii) democratic; \_\_\_\_\_

(iii) autocratic or authoritarian. \_\_\_\_\_

5. Outline **four** benefits of literature review in research work. (4 marks)

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(iv) \_\_\_\_\_

6. Highlight **four** functions of social policy. (4 marks)

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(iv) \_\_\_\_\_

7. Outline **five** principles of social policy formulation.

(5 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

(v) \_\_\_\_\_

\_\_\_\_\_

8. Explain how the following factors influence social policy making process and administration:

(3 marks)

(i) norms and values; \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(ii) political set-up; \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(iii) pressure groups; \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Highlight **four** problems encountered by social case workers.

(4 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

10. Summarize **four** advantages of using interview method in the process of data collection for social research.

(4 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

Answer *ALL* the questions in this section in the spaces provided.

11. (a) Explain **six** stages undertaken in case work processes. (12 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

(v) \_\_\_\_\_

\_\_\_\_\_

(vi) \_\_\_\_\_

\_\_\_\_\_

(b) Explain **four** elements of social group work. (8 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

12. \* (a) Evaluate **five** factors considered in policy implementation process. (10 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

(v) \_\_\_\_\_  
\_\_\_\_\_

(b) Highlight **five** disadvantages of using questionnaires in data collection. (10 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

(v) \_\_\_\_\_  
\_\_\_\_\_

13. (a) Describe **six** decision-making models in social policy administration. (12 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_



(v) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(vi) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Explain how the following arms of government are involved in policy administration:  
(8 marks)

(i) legislative; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ii) bureaucrats; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iii) judiciary; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iv) pressure groups. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_