CARRY OUT CHILD WELFARE PROGRAMMES

UNIT CODE: COD/OS/SW/CR/09/5/A

UNIT DESCRIPTION

This unit cover the competencies required to identify child

ELEMENTS AND PERFORMANCE CRITERIA

ELEMENT These describe the key outcomes which make up workplace function.	PERFORMANCE CRITERIA These are assessable statements which specify the required level of performance for each of the elements. ***Bold and italicized terms are elaborated in the Range.***
1. Identify *child welfare problem.*	1.1 Tools are developed as per organization policy 1.2 Tools to analyze child abuse preference are administered as per work place procedures. 1.3 Report findings are analyzed as per SOPs 1.4 Report is shared with the host ministry and partners as per SOPs
2. Assess child welfare problem	2.1 Assessment tools are developed as per SOPs 2.2 The number of children affected is assessed as per the tools developed 2.3 Impact of the problem is determined based on the assessment 2.4 Prevention services available and responses are established as per organisation policy 2.5 Report is prepared as per organisation policy 2.6 Report is disseminated as per organisation policy
3. Create awareness on child protection among community members	3.1 Mapping of existing child protection networks is carried out as per organization policy 3.2 Directory is developed as per organization policy 3.3 Referrals are established based on the directory 3.4 Management and coordination of child protection networks is determined as per SOPs 3.5 Planning and review meetings is done as per organization policy.

4. Carry out reporting and referral of child abuse cases	4.1 Child protection policy is identified as per SOPs
	4.2 Child abuse protection programme is identified as per organisation policy
	4.3 Child abuse response program is identified as per SOPs
	4.4 Reporting mechanism is done in line with the response program
	4.5 Resource mobilization strategies are established as per organization policy
	4.6 Monitoring and evaluation framework is established as per organization policy.
5. Document child abuse cases	5.1 Documentation procedures are identified as per SOPs
	5.2 Documents are stored.
	5.3 Documentation plan prepared as per the organization policy.
	5.4 Documentation tools are prepared as per organisation policy
	5.5 Documentation analysis is conducted as per the organization policy.

RANGE OF VARIABLES

This section provides work environments and conditions to which the performance criteria apply. It allows for different work environments and situations that will affect performance.

VARIABLE	RANGE
1. Child welfare problem.	• Sexual abuse • Child labour • Neglect

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit of competency.

Required Skills

The individual needs to demonstrate the following skills:

- Presentation
- Interpersonal relation
- Boundary setting

- Facilitation
- Training
- Planning and prioritization
- Empathy
- Self-awareness
- Report writing
- Critical thinking
- Persuasion
- Team work
- People management
- Coordination
- Organizational
- Decision making
- Emotional intelligence

Required knowledge

The individual needs to demonstrate knowledge of:
- Social welfare policies
- Human behaviour and social environment
- Social work practices and interventions
- Social research
- Legal aspects in child welfare
- Human growth and development
- Child welfare programmes
- Nutrition and food supply
- Basic counselling and psychology
- Rehabilitation programs
- Statistics
- Economics
- Basic accounting
- Digital literacy

EVIDENCE GUIDE

This provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge and range.

1. Critical aspects of competency	Assessment requires evidences that the candidate:
	1.1 Demonstrated ability to develop and administer tools to identify child welfare problem
	1.2 Demonstrated ability to prepare, analyse and share reports
	1.3 Demonstrated ability to identify and administer tools to assess child welfare problems
	1.4 Demonstrated ability to map existing child protection networks and create their directory
	1.5 Demonstrated ability to establish referrals
	1.6 Demonstrated ability to manage and coordinate child protection networks
	1.7 Demonstrated ability to identify child protection policy
	1.8 Demonstrated ability to strengthen child protection systems
	1.9 Demonstrated ability to establish referrals and reporting pathways
	1.10 Demonstrated ability to document child welfare programmes
2. Resource Implications	The following resources MUST be provided:
	2.1 A functional office
	2.2 Fully equipped simulated operations training office
	2..3 Resource persons
3. Methods of Assessment	Competency may be assessed through:
	3.1 Written tests
	3.2 interview
	3.3 Oral questioning
	3.4 Observation
	3.5 Third party report
4. Context of Assessment	Competency may be assessed individually:
	4.1 on-the-job
	4.2 off-the-job
	4.3 combination of both
5. Guidance information for assessment	Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended.