

092305T4SWC

**SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 5**

**COD/OS/SW/CR/03/5/A**

**CONDUCT SOCIAL POLICY IMPLEMENTATION AND ADMINISTRATION**

**JULY/AUG 2024**



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION  
COUNCIL (TVET CDACC)  
WRITTEN ASSESSMENT**

**TIME:3 HOURS**

**INSTRUCTIONS TO CANDIDATE**

1. This paper consists of two sections; **A** and **B**
2. Answer **ALL** the question as guided in each section
3. Marks for each question are as indicated in the brackets
4. You are provided with a separate answer booklet to answer the questions
5. Do not write in this question paper

**This paper consists of FIVE (5) printed pages**

**Candidates should check the question paper to ascertain that all pages are printed as indicated  
and that no questions are missing.**

**SECTION A: (40 MARKS)**

*Answer ALL questions from this section.*

1. Good policies play crucial roles in organizations, institutions and governments as they provide a framework and guidelines for decision-making and actions. State **FOUR** characteristic of a social policy. (4 Marks)
2. Community mobilization is the process of engaging communities to identify their priorities and resources. State **FOUR** aims of implementing a community mobilization plan. (4 Marks)
3. Stakeholders in social mobilization are individuals or groups who have an interest in or are affected by a social mobilization initiative. Identify **FOUR** stakeholders involved in social policy community mobilization activities. (4 Marks)
4. Social policy is concerned with the ways societies meet human needs for security. List **THREE** ways of documenting social policy issues. (3 Marks)
5. Jane, a social worker in Tumaini community is tasked with the responsibility of implementing a social policy in the community. Name **THREE** ways of identifying social policy problems. (3 Marks)
6. Evaluating the effectiveness of social policy reports is essential for assessing the impact and relevance of policy interventions on societal issues. Identify **FOUR** ways of determining the effectiveness of social policy reports. (4 Marks)
7. Community mapping is a process of identifying and cataloguing community members and their roles in a given geographical area. List **THREE** activities carried out during community mapping. (3 Marks)
8. Policy tools are the mechanism by which policy ideas and goals are transformed into specific policy actions, the bridge connecting goals and results, and the necessary path for policy implementation. Highlight **FOUR** challenges faced when administering tools for social policy implementation. (4 Marks)
9. Mobilization is the act of organizing or preparing something, such as a group of people, for a purpose. State **FOUR** ways of mobilizing community resources in social policy implementation and administration. (4 Marks)
10. Community involvement is the process of bringing positive and measurable changes to the community by giving equal chances of participation to all willing members. State **THREE** advantages of involving community in social policy sensitization activities. (3 Marks)

11. Decision making is the process of making choices by identifying a decision, gathering information, and assessing alternative resolutions. State **FOUR** factors influencing failures in decision making process in policy formulation. (4 Marks)

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**SECTION B: (60Marks)**

**QUESTION 12 is compulsory. Attempt ANY OTHER TWO questions.**

**CASE STUDY**

12. The Social Health Insurance Fund (SHIF) is a new healthcare financing system in Kenya, replacing the NHIF. In a significant move aimed at transforming Kenya's healthcare landscape, the Social Health Insurance Fund (SHIF) was scheduled to commence operations on March 1, 2024. Under this scheme, vulnerable populations will gain access to a broad spectrum of benefits, including screening, dialysis, kidney transplants, essential medications, and vital medical equipment. Using the scenario above, answer the following questions:
- a) Mention the model used to formulate this policy. (2 Marks)
  - b) State **THREE** characteristics of this model basing your answers on the case presented above. (3 Marks)
  - c) Highlight **FIVE** benefits of evaluating the SHIF program once it takes effect. (5 Marks)
  - d) Describe the **FIVE** steps to be followed in decision making process. (10 Marks)
13. Jasmine, a Social Worker at Wema Community has been tasked with the responsibility of coming up with a policy on socio- economic problems facing the community.
- a) Describe **SIX** reasons why a she should involve experts in the documentation of socio - economic policy issues. (12 Marks)
  - b) There are three types of assessment, that is, diagnostic, formative, and summative. Although the three are generally referred to as assessments. Explain **FOUR** assessment techniques used in social policy implementation. (8 Marks)
14. Social policy is defined as collective interventions directly affecting transformation in social welfare, social institutions and social relations.
- a) Explain **FIVE** roles of social policy in social policy implementation. (10 Marks)
  - b) Explain **FIVE** factors influencing social policy making process. (10 Marks)
15. Community mobilization aims to mobilize and engage community members to address a particular cause. Engagement of community mobilizers needs to start from the definition of the problem through to the generation of adequate solutions.
- a) Explain **SIX** steps of identifying target group in community mobilization. (12 Marks)
  - b) Skill is the ability to use one's knowledge effectively and readily in execution or performance. Explain **FOUR** skills required by a good resource mobilizer. (8 Marks)

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