MANAGEMENT OF COMMUNITY RESOURCES

UNIT CODE: COD/CU/SW/SR/01/6/A

Relationship to Occupational Standards

This unit addresses the unit of competency: Manage community resources

Duration of Unit: 130 Hours

Unit Description:

This unit describes the competencies required to manage community resources. It entails assessing community resources, identifying resource gaps, monitoring community resources, evaluating community resource utilization, providing feedback and documenting community resource management.

Summary of Learning Outcomes

1. Assess Community Resources
2. Identify resource gaps
3. Monitor community resource
4. Evaluate community resource utilization
5. Follow up on recommended action
6. Document community resource management.

Learning Outcomes, Content and Methods of Assessment

Learning Outcome	Content	Methods of Assessment
1. Assess community resources	▪ Meaning of community ▪ Social action models in community development ▪ Meaning of community resources and community needs. ▪ Types of community resources	• Observation • Written tests • Assignments • Supervised exercise

		▪ Importance of community resources ▪ Formulation of assessment tools(questionnaires, interview guides, observation) ▪ Advantages and disadvantages of each assessment tool ▪ Content of a community resource register	
2. Identify community resource gaps	▪ Factors to consider when matching the community needs to available resources ▪ Analysing community resource gaps ▪ Ways of addressing resource gaps ▪ Need for resource mobilisation to address community resource gaps		• Case studies • Observation • Written tests • Assignments • Supervised exercise
3. Monitor community resources	▪ Meaning of monitoring ▪ Methods of monitoring ▪ Ways of constituting a community resource committee		• Case studies • Observation • Written tests • Assignments • Supervised exercise

	▪ Functions of the community resource committee ▪ Importance of a monitoring work plan ▪ Characteristics of an effective work plan. ▪ Implementation of a work plan to monitor community resources ▪ Establishment of a reporting mechanism on community resources	
4. Evaluate community resource utilisation	▪ Meaning of evaluation ▪ Preparation of an evaluation schedule ▪ Criteria to be followed when selecting the evaluation panellists ▪ Evaluation tools and methodologies ▪ Conducting an evaluation meeting ▪ Evaluation reports ▪ Importance of providing feedback after evaluation	• Case studies • Observation • Written tests • Assignments • Supervised exercise

5. Follow up on recommended action	▪ Meaning of an action plan ▪ Development of an action plan ▪ Implementation of an action plan ▪ Social action theories	• Case studies • Observation • Written tests • Assignments Supervised exercise
6. Document community resource management	▪ Components of a documentation plan for community resource management ▪ Meaning of good practices ▪ Methods and procedures of documenting good practices ▪ Ways sharing good practices	• Case studies • Observation • Written tests • Assignments • Supervised exercise • Simulations

Suggested Methods of Instruction

- Group discussions and presentations
- Demonstration by trainer
- Practical work by trainer
- Exercise
- Field work
- Resource persons
- Role play

Recommended resources

- Video cameras
- Tablets
- Smart phones
- SD cards and card readers

- TFT screen
- Recorders
- Text books