

092306T4SWC

**SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 6**

**COD/OS/SW/CC/02/6/A**

**CONDUCT SOCIAL POLICY FORMULATION AND PUBLIC ADMINISTRATION**

**July/ Aug. 2023**



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION  
COUNCIL (TVET CDACC)**

**WRITTEN ASSESSMENT**

**Time: 3 hours**

**INSTRUCTIONS TO CANDIDATES**

1. This paper has three sections **A** and **B**.
2. You are provided with a separate answer booklet.
3. Marks for each question are as indicated.
4. Do not write on the question paper.

**This paper consists of THREE (3) printed pages**

**Candidates should check the question paper to ascertain that all pages are  
printed as indicated and that no questions are missing**

**SECTION A: (40 MARKS)**

*(Answer ALL the questions in this section)*

1. Social Policy is a statement of ideas, made by the government or NGO's on how services have to be organized. Highlight **four** features of a social policy. (4 Marks)
2. Social policy is a document that is legitimized by lawmakers. Identify **five** components of policy documents. (5 Marks)
3. State **three** principles of social welfare administration. (3 Marks)
4. Policy implementation involves actual execution of policy activities. Highlight **five** factors that hinder policy implementation. (5 Marks)
5. Availability of data is important in policy formulation. State **four** limitations of using unstructured interviews to gather such data. (4 Marks)
6. You have been tasked to carry out evaluation of a gender policy in Wiz Township. Highlight **four** reasons for policy evaluation. (4 Marks)
7. You have been tasked as a social worker to develop a policy to address early marriages in your area of practice. Outline **five** reasons for involving community members in policy development. (5 Marks)
8. Identify **three** stakeholders involved in policy formulation. (3 Marks)
9. Policy implementation involves various activities in order to achieve the policy objective. List **three** elements of policy implementation. (3 Marks)
10. As a social worker in your community, list **four** challenges you are likely to encounter while evaluating a policy program. (4 Marks)

**SECTION B: (60 MARKS)**

*(Answer any THREE questions in this section)*

11. The aim of social policy is to address social problems.

- a) Discuss **five** benefits of social policy in social development work. (10 Marks)
- b) Describe **five** types of social problems affecting the society today (10 Marks)

12. Development of policy follows a process.

- a) Analyze **five** steps of social policy implementation process. (10 Marks)
- b) Discuss **five** tasks that are undertaken in order to make policy implementation successful (10 Marks)

13. Decision making is a major component in policy formulation making process.

- a) Describe **six** phases of the decision-making process. (12 Marks)
- b) Explain **four** levels at which decision making can be made. (8 Marks)

14. Social research is a scientific undertaking in which logical and systematic techniques are used to discover new facts or verify and test old facts.

- a) Discuss **six** factors that inhibit full utilization of social research data in social policy. (12 Marks)
- b) Describe **four** techniques used in social policy analysis. (8 Marks)

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